



Board Member Assignment Opportunities

Assignment Opportunity	Authority and Purpose	Responsibilities	How Chosen and Qualifications	Term Limits and/or Time Commitment	Num. of SBCCOE Members	Board Member(s)
College Liaison	<ul style="list-style-type: none"> • Opportunity for direct involvement with a CCCS college. • Participate in college commencement. 	<ul style="list-style-type: none"> • Participate in Commencement Ceremony by granting the President the authority to confer the degrees and certificates on behalf of the SBCCOE. • Attend various college activities at the invitation of the President (optional). 	<ul style="list-style-type: none"> • Board Chair and Chancellor determine the assignments, with each member's approval. • Primary determining factor is member's Congressional District and location of the college. • Active member of the SBCCOE. 	<ul style="list-style-type: none"> • Term Limit: None. • Time Commitment: None specified. 	10 (voting members); 1 or 2 per college to ensure all 13 colleges are assigned a liaison.	<ul style="list-style-type: none"> • ACC: Karen McNeil-Miller • CCA: Landon Mascareñaz • CCD: Rollie Heath • CNCC: Ross Dueber • FRCC: Tatiana Hernandez & Yolanda Ortega • LCC: Steven Trujillo • MCC: Cathy Shull • NJC: Cathy Shull • OC: Ross Dueber • PPSC: Terrance McWilliams • PCC: Steven Trujillo • RRCC: Brad Rupert • TSC: Landon Mascareñaz
Employee Benefits Trust	<p><i>Legal Authority: BP 3-60, Employee Benefits and Leave; SBCCOE Employee Benefits Trust Investment Policy</i></p> <ul style="list-style-type: none"> • Administer employee benefits package 	<ul style="list-style-type: none"> • Serve as a Trustee (1 of 4) on the Employee Benefits Trust. • Serve as a fiduciary agent to the Trust. • Establish broad guidelines for the investment of the Trust assets and monies. • Selecting investment managers and approving asset allocations. • Review the performance of the investment managers (periodically). • Review the Investment Policy (periodically). 	<ul style="list-style-type: none"> • Chair recommends nominations, based on interest, to the full Board for approval. • Knowledge of insurance benefit plans, financial statements, and investments (preferred qualification). • Active member of the SBCCOE. 	<ul style="list-style-type: none"> • Term Limit: None. • Time Commitment: Participation in one meeting. Typically occurs in late Oct or Nov of each year. 	1	Ross Dueber



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Audit Committee	<p><i>BP 7-01, Audit Committee Authority and Charter</i></p> <ul style="list-style-type: none"> • Assist the Board in fulfilling its fiduciary responsibilities <ul style="list-style-type: none"> ◦ Assessing risk and addressing matters including financial statement reporting, internal controls, and compliance with applicable laws, regulations, Board policies, Chancellor procedures, and Colleges' processes. 	<ul style="list-style-type: none"> • Review conflict of interest matters. • Recommend procedures for whistleblower complaints. • Review summary of complaints regarding accounting, misuse/abuse, or misappropriation, and inappropriate personnel activity. • Review facts related to fraud or misconduct by personnel within CCCS. • Evaluate effectiveness of the CCCS process for assessing risks or exposures and steps taken to monitor and control risks. • Provide oversight of the Director of Internal Audit and activities of the department. • Ensure adequacy to protect confidentiality. • Review committee effectiveness. 	<ul style="list-style-type: none"> • Chair recommends nominations, based on interest, to the full Board for approval. • At least one member of the Committee shall be a Financial Expert (defined in the BP). • Active members of the SBCCOE. • Audit Committee Chair: <ul style="list-style-type: none"> ◦ Board Chair recommends to the full Board for approval. ◦ Primary determining factor is experience as an audit committee member. 	<ul style="list-style-type: none"> • Term Limit: None. • Time Commitment: Four meetings per year, more as required. 	3	<ul style="list-style-type: none"> • Cathy Shull, Chair • Ross Dueber • Tatiana Hernandez



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Auraria Board of Directors	<p><i>C.R.S. 23-70-102, Auraria Board, Membership, terms, oath of affirmation, voting</i></p> <ul style="list-style-type: none"> • Governing Board that oversees the operational needs of the Auraria Campus. 	<ul style="list-style-type: none"> • Coordinate planning and construction of a multi-institutional higher ed complex. • Provide land and facilities for three constituent institutions: Metro State, CU Denver, and CCD. • Support constitutional and statutory responsibilities of these institutions' governing boards. • Promote cooperation between the institutions and their governing boards. • Facilitate development in collaboration with the private sector to generate funds, provide educational and occupational opportunities, and integrate the center with the Denver area. • Board does not oversee the programmatic decisions for constituent institutions. 	<ul style="list-style-type: none"> • Chair recommends a nomination, based on interest, to the full Board for approval. • Primary qualification is member interest. • Active member of the SBCCOE. 	<ul style="list-style-type: none"> • Term Limit: None. • Time Commitment: One meeting per month; additional committee responsibilities. 	1	Rollie Heath



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Foundation for CCCS	<ul style="list-style-type: none"> • Provides over \$1 million in scholarships annually to make college possible. • Invests in key programs and initiatives that meet the workforce needs of the 21st century. • Supports and strengthens our colleges so they can offer exceptional higher education opportunities to their students. 	<ul style="list-style-type: none"> • Serve on a committee/task force which includes four to six additional meetings/year. • Participate in other Foundation activities. • Make a personally meaningful cash gift annually (expectation). 	<ul style="list-style-type: none"> • Chair recommends a nomination, based on interest, to the full Board for approval. • Final approval of nomination comes from the Foundation Board. • Primary qualification is member interest. • Active member of the SBCCOE. 	<ul style="list-style-type: none"> • Term Limit: None. • Time Commitment: Four meetings per year; plus task force meetings; and Foundation activities. 	1	Brad Rupert
Board Nominating Committee	<ul style="list-style-type: none"> • Assist with the selection for SBCCOE Officers. 	<ul style="list-style-type: none"> • Submit a slate of candidates to the full Board for the positions of Chair and Vice Chair. 	<ul style="list-style-type: none"> • Board Chair recommends two members for the Nominating Committee to the full Board for approval. • Board Chair is third member. • Active member of the SBCCOE. • Years of service on Board (preferred qualification). 	<ul style="list-style-type: none"> • Time Commitment: One meeting per year, occurring between March and May. 	3	TBD annually
College President Search Committee	<ul style="list-style-type: none"> • Serve on the search committee to determine finalists for selection by Chancellor. 	<ul style="list-style-type: none"> • Confidentiality • Make recommendations and provide feedback to Chancellor 	<ul style="list-style-type: none"> • At the request of the Chancellor. • Typically, the college liaison is asked to serve on the search committee. • Active member of the SBCCOE. 	<ul style="list-style-type: none"> • Time Commitment: Search Committee meetings 	1	TBD, upon request



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Ad Hoc Committee: Board Committee Appointments	<ul style="list-style-type: none"> • Make suggestions to improve current practices of selecting leadership to committees (if any); bring suggestions for full Board consideration by Dec. 11, 2024. • Make suggestions for Bylaw edits (if any); bring suggestions for full Board consideration by Feb. 12, 2024. 	<ul style="list-style-type: none"> • Review current practices for nominating and selecting or assigning members to committees, councils, external boards, etc. • Conduct inventory of representation opportunities and understand their eligibility requirements. • Propose any new processes for inviting and/or appointing members. • Introduce any Bylaw edits (if necessary) for next cycle (FY26) memberships. 		<ul style="list-style-type: none"> • Time Commitment: Three meetings: 7/31/24, 10/24/24, 11/13/24. • Presentation of committee review to full Board 12/11/24. • Presentation of Bylaw changes (if any) to full Board 2/12/25. 	4 (plus 2 CCCS representatives)	<ul style="list-style-type: none"> • Brad Rupert • Tatiana Hernandez • Karen McNeil-Miller • Cathy Shull (Chancellor Joe Garcia and GC Angie Gramse)